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5.0 out of 5 stars Learn Excel 2016 Expert Skills with The Smart Method. Very concise and well-explained manual. All the working files are available online and most of the lessons are also available online (robot voice) if you have an issue. If you have excel 2019, there is a similar book for 2019.

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*Page 2/6*

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You can find the sample files for 2016 Expert Skills on the 2016 Expert Skills page. Lesson 1-3 does not require the data to be placed inside a Table in order to work. Using the Data > Sort & Filter > Filter option will work as shown in the lesson. If this isn ' t working for you, the most likely explanation is that you are not using Excel 2016.

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Lesson 5-2: Create a two-input data table .....206

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